HERITAGE WOODS COMMUNITY ORGANIZATION LANDSCAPE AND ARCHITECTURAL PLAN APPLICATION

Pursuant to the Covenants, Conditions and Restrictions and the General Rules and Regulations, approval from the Landscape and Architectural Committee (LAC) must be obtained PRIOR to making any changes or alterations to the external appearance of any house in the Community, including painting and roofing. This book is the current approved paint colors for Heritage Woods Community. Also, an LAC must be approved prior to erecting any building, fence, wall, pool or other structure on the property. This form serves as the application approval request.

Please send this completed and sign form to:

George Siracuse at <u>gsiracuse.hoa2022@gmail.com</u> Glenn Choulnard at grchouinard@msn.com

After the form is received, you will receive an email stating if it has been approved or if more information is needed. After approval a scanned copy will be sent to you and to our Property Management Company for our files.

NAME:	TELEPHONE:
ADDRESS:	EMAIL:
LOT NUMBER:	
ESTIMATED START DATE:	ESTIMATED COMPLETION DATE:

DESCRIPTION OF PROPOSED CHANGE: Please provide the type of change (paint, roof, landscape) and color and material to be used. Also provide size and location of the property, as well as any other pertinent information related to the proposed change(s). <u>Appropriate supporting</u> <u>documents must accompany the application</u>. An application submitted without the necessary plans and specifications will be considered incomplete. In such case, the LAC thirty (30) day review period will not begin until all information has been provided and received.

DESCRIPTION (Continue on back side if necessary):

<u>SITE PLAN</u>: A moderate site plan showing the location and dimensions of the proposed improvement, including orientation with respect to the house and property lines shall be provided for patios, decks, storage sheds, fences, walls, hedges, etc.

<u>ARCHITECTURAL DRAWINGS AND LANDSCAPE</u>: Detailed architectural drawings or plans shall be provided for any structural addition and major landscape improvements in excess of 100 sq. ft. or that would change the lot topography or original drainage.

<u>PHOTOGRAPHS</u>: The inclusion of photographs may be appropriate for exterior lighting fixtures, decorative objects or similar cosmetic additional to the house or lot.

<u>OTHER EXHIBITS</u>: Additional information may be required to permit an adequate evaluation of the proposed change. All Homeowers are advised to seek guidance from the Landscape and Architectural Committee if there are questions.

l,	the Homeowner understands that approval is contingent upon the completion of
alterations in a professional and timely	manner and in accordance with the approved plan and specifications for said alterations.

____ APPROVED

DATE